

ÉpStan Feedback Request Form

Access to ÉpStan Feedback from Previous Years

(to be completed and signed by the parent/legal guardian)

1. Information of the Parent/Legal Guardian

Full Name: _____

Email Address: _____ Phone Number (optional): _____

2. Information of the Child

Full Name of the Child: _____

Matricule: _____

3. Information of the Current Head Teacher / Régent

Full Name: _____

Email Address: _____

4. Requested Feedback(s)

Please indicate the academic year(s) and corresponding grade(s) for which you request feedback:

Academic Year	Grade Level (e.g., 2.1, 3.1, 4.1, 7e, 5e)

5. Procedure Overview

To access your child's feedback from previous ÉpStan assessments, please complete and sign this request form. Submit the form to your child's current head teacher/régent. The teacher/régent will verify your request and forward it to the ÉpStan cycle/school coordinator who will introduce your request to itrust as the ÉpStan TTP solution provider. Itrust will retrieve the ÉpStan identification number and transfer the request (excluding your personal data) to LUCET. Once the request is processed, the feedback will be made available to the teacher/régent who will then hand over the feedback to you.

6. Consent and Data Protection

By signing below, I confirm that I am the legal guardian of the child named above. I consent to the processing of the personal data provided in this form, solely for the purpose of retrieving my child's ÉpStan feedback from previous years. I understand that this request may involve sharing data between my child's school, itrust, and LUCET (University of Luxembourg), and that all parties will handle the data in compliance with applicable data protection regulations.

Date: _____ Signature of Parent/Legal Guardian: _____

You need to submit the completed form to your child's current teacher / régent.